

Minutes

Kingston Fire District
Board of Wardens Meeting
25 July 2013

Present: Wardens Donald Cobb, Sandra Koerner, Vincent Rose and Ina Sciabarrasi. Also, present were Tax Collector Linda Mendillo, Treasurer Carleen Lefebvre, Stephen Baker - Director of Public Safety & Emergency Management URI, DC Thomas Reed, DC Christopher DeGrave, KFD Tax Assessor Dorald Beasley, Lt. James McMahon and District Manager Jodi Hall.

Absent: Warden Elizabeth McNab and Chief Nathan Barrington.

Call to Order: President Cobb called the Board of Wardens Meeting to order at 6:32 pm.

Information/Comments/Questions from the Public: There was no information, comments or questions from the public.

Motion: Rose made and Sciabarrasi seconded a motion to accept Minutes from the Wardens Meeting on 06/27/13.

The minutes were reviewed. There were no further questions.

The motion passed unanimously.

Tax Collector's Report:

Motion: Rose made and Koerner seconded a motion to accept the Tax Collector's Report.

Mendillo presented the Tax Collector's Report. There were 38 letters prepared to go out as a 3rd and last notice to past due accounts. The letter also mentioned that properties with taxes delinquent for two or more years will be put on the tax sale list. Cobb asked about the amount of 2011 taxes collected as of June 30, 2013. Mendillo explained that was an error and the correct amount should be \$202,082.73. There was no further discussion or questions.

The motion passed unanimously.

Set Tax Rate for 2013:

Motion: Rose made and Koerner seconded a motion to set the tax rate at .92 per thousand.

Beasley presented the Tax Assessor report, explaining the split properties with UFD as well as the properties that would be abated over to KFD from UFD. Based on the Tax Assessors' report, Mendillo offered the Wardens tax rate options based on the assessed property values.

The motion passed unanimously.

URI Report:

Motion: Rose made and Sciabarrasi seconded a motion to accept the URI Report.

Baker presented the URI Report. There will be emergency access at Upper College Road during the Gateway Apartments sprinkler project. The fire alarm project at Chafee Hall to evacuate all floors when a detector goes off may take a few weeks as they need to be reprogrammed. Due to the heavy down pour on July 24th there was water damage causing West Alumni to be closed. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

Chiefs' Report:

Motion: Rose made and Koerner seconded a motion to accept the Chiefs' Reports.

Barrington was not present but did submit a report. The Board reviewed the report. The Board asked about attendance at the Balloon Festival. Reed informed them the attendance was very low. In reviewing the information in the report regarding the Ladder specs Reed added that he has a meeting with Jaconetti from Greenwood to go over and complete the specs. One vendor did bring a demo to the Station for us to look at. A date for the Awards Brunch was October 20th is a tentative date to schedule it. There were no further questions with regard to Barrington's report.

Reed presented his report. The Board reviewed the report. Two out of the three new vehicles are being scheduled to be picked up in the next week and the Van will be picked up when it comes in around the middle of September. All the vehicles will need to be outfitted with radios etc once they are here. Cobb asked if we have any anticipated surprises with regard to equipment. Reed replied that we do not currently know of any huge issues. The boat motor is currently getting overhauled to see if it is worth or can be repaired or if we need to replace it. There were no further questions.

Cobb welcomed DeGrave. DeGrave presented his report. The Board reviewed the report. There were no further questions.

The motion passed unanimously.

Treasurer's Report:

Motion: Sciabarrasi made and Rose seconded a motion to accept the Treasurer's Report.

Lefebvre presented the Treasurer's Report. The Board reviewed the report. Cobb asked Lefebvre for year end numbers. Lefebvre was able to inform the Board that we were in the black at year end. There was no further discussion or questions.

The motion passed unanimously.

Finance Committee up-date/report: There was no update.

Next Meetings:

- August 22, 2013 at 9:00 a.m.
- October 24, 2013 at 9:00 a.m.

New Business:

Policies to review for Posting:

There were no policies presented for review.

Policies to approve:

Motion: Rose made and Sciabarrasi seconded a motion to table the No Smoking Policy.

The motion passed unanimously.

Motion: Rose made and Sciabarrasi seconded a motion to table the Apparatus Backing Procedure Policy.

The motion passed unanimously.

Old Business:

- **Radio Service Contract – microwave link:** There has been no further progress. There was no further discussion. There was no motion made

Communications: Hall presented the Board with a letter and information from USDA to have the annual building debt automatically withdrawn each year. She has been contacted by USDA and has been told that it is mandatory. Sciabarrasi will take a copy of the information and review as it is thought that Federal Law prohibits making it mandatory. No motions were made.

Information: The outside Auditors will be doing there audit September 4th, 5th and 6th.. No motion was made.

Next Meetings:

- August 22, 2013 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- September 26, 2013 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- October 24, 2013 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- November 14, 2013 at 6:30 PM at the KFD Station – Workshop
- December 12, 2013 at 6:30 PM at the KFD Station – Monthly Wardens Meeting

Adjournment:

Motion: Rose made and Koerner seconded a motion to adjourn the meeting.

The meeting was adjourned at 7:44 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager